# FORM OF ACCEPTANCE-CUM-ACKNOWLEDGEMENT (FOR ELIGIBLE SHAREHOLDERS HOLDING ORDINARY SHARES IN DEMATERIALISED FORM)

Bid	Number:
Dat	e:

BUY-BACK OFFER OPENS ON THURSDAY, JUN		<b>NE 20, 2024</b>				
BUY-BACK OFFER CLOSES ON	WEDNESDAY, JUNE 26, 2024			26, 2024		
For Registrar/ Collection Centre us	se					
Inward No.	Date				Stamp	
Status (Please tick appropriate bo	x)					
Individual	FII/FPI		Insurance companies			
Foreign Company	NRI/OCB		FVCI			
Body Corporate	Pension / PF		Bank/Financial Institution			
VCF	Partnership/LLP		Mutual Funds			
Other NIBs	Other QIBs		Others (specify)			
India Tax Residency Status (Please tick appropriate box)						
Resident in India	Non-resident in India		Resident	of _		
			(Shareholder to fill the country of residence			
Route of Investment (For NR						
Shareholders only)	Portfolio Investment Scheme				Foreign Investment Scheme	

### То

# The Board of Directors

**Cheviot Company Limited** C/o. Maheshwari Datamatics Private Limited

23, R.N. Mukherjee Road, 5th Floor, Kolkata – 700 001

Dear Sir/Madam,

- Ref: Letter of Offer dated June 18, 2024 for Buy-Back of up to 1,75,000 (One Lakh Seventy-Five Thousand) Ordinary Shares of ₹ 10/- (Rupees Ten Only) each of Cheviot Company Limited ("the Company") at a price of ₹ 1,800/- (Rupees One Thousand and Eight Hundred Only) per Ordinary Share, payable in cash, through the tender offer process ("Buy-Back").
- 1) I / We, having read and understood the Letter of Offer dated June 18, 2024 issued by the Company, hereby tender / offer my / our Ordinary Shares in response to the Buy-Back Offer on the terms and conditions set out below and in the Letter of Offer.
- 2) I / We authorise the Company to Buy-Back the Ordinary Shares offered by me / us (as mentioned below) and to issue instruction(s) to the Registrar to the Buy-Back Offer i.e. Maheshwari Datamatics Private Limited to extinguish such Ordinary Shares.
- 3) I / We hereby warrant that the Ordinary Shares comprised in this tender / offer are offered for Buy-Back by me / us and are free from all liens, equitable interest, charges and encumbrance.
- 4) I / We declare that there are no restraints / injunctions or other order(s) of any nature which limits / restricts in any manner my / our right to tender Ordinary Shares for Buy-Back and that I / we am / are legally entitled to tender the Ordinary Shares for the Buy-Back.
- 5) I / We agree that the consideration for the accepted Ordinary Shares will be paid to the Eligible Shareholder only after due verification of the validity of the documents and that the consideration may be paid to the first named shareholder as per the secondary market mechanism.
- 6) I / We agree that we will have to ensure to keep the Depository Participant (**DP**) Account active and unblocked to receive credit in case of return of Ordinary Shares due to rejection or due to prorated Buy-Back decided by the Company. Further, I / We will have to ensure to keep the bank account attached with the DP account active and updated to receive credit remittance due to acceptance of Buy-Back of Ordinary shares by the Company.
- 7) Non-Resident Shareholders (including NRIs, OCBs, FPI, Foreign Nationals and FIIs) are requested to enclose a consent letter indicating the details of transfer i.e., number of Ordinary Shares to be transferred, the name of the Company whose shares are being transferred i.e., "Cheviot Company Limited" and the price at which the Ordinary Shares are being transferred i.e., ₹ 1,800/- (Rupees One Thousand and Eight Hundred Only) per Ordinary Share duly signed by the Shareholder or his/her/its duly appointed agent and in the latter case, also enclose the power of attorney.
- 8) I / We undertake to return to the Company any Buy-Back consideration that may be wrongfully received by me / us.
- 9) I / We undertake to execute any further documents and give any further assurances that may be required or expedient to give effect to my / our tender / offer and agree to abide by any decision that may be taken by the Company to effect the Buy-Back in accordance with the Companies Act, 2013 and the SEBI Buy-Back Regulations, and the extant applicable foreign exchange regulations. I / We agree that this form is deemed to be my consent letter for any filing under FEMA and the rules made thereunder.
- 10) I / We agree that the Clearing Corporation will cancel the excess or unaccepted blocked shares in the demat account of the shareholder. I / We agree to receive, at my / our own risk, the invalid / unaccepted Ordinary Shares under the Buy-Back in the demat account from where I / We have tendered the Ordinary Shares in the Buy-Back.
- 11) Details of Ordinary Shares held and tendered /offered for the Buy-Back:

	In Figures	In Words
Number of Ordinary Shares held as on Record Date (Friday, June 14, 2024)		
Number of Ordinary Shares Entitled for Buy-Back (Buy-Back entitlement)		
Number of Ordinary Shares offered for the Buy-Back (including additional shares, if any)		

Note: An Eligible Shareholder may tender Ordinary Shares over and above his/her/its Buy-Back entitlement. Number of Ordinary Shares validly tendered by any Eligible Shareholder up to Buy-Back entitlement of such Eligible Shareholder shall be accepted to the full extent. The Ordinary Shares tendered by any Eligible Shareholder over and above the Buy-Back entitlement of such Eligible Shareholder shall be accepted to the full extent. The Ordinary Shares tendered by any Eligible Shareholder over and above the Buy-Back entitlement of such Eligible Shareholder shall be accepted to the full extent. The Ordinary Shares tendered by any Eligible Shareholder over and above the Buy-Back entitlement of such Eligible Shareholder shall be accepted by any Eligible Shareholder over and above the number of Ordinary Shares held by such Eligible Shareholder as on the Record Date shall not be considered for the purpose of Acceptance.

ACKNOWLEDGMENT SLIP: CHEVIOT COMPANY LIMITED - BUY-BACK OFFER 2024

(To be filled by the Eligible Shareholder) (Subject to verification)

Folio No./DP ID		C	Client ID		
Received From Mr./Ms./M/s.					
Form of Acceptance-cum-acknowledgement, Original TRS along with:					
No. of Ordinary Shares offered for Buy-	-Back (in figures)		(in w	ord)	
Please quote Client ID No. & DP ID No. for all future correspondence		Starr	Stamp of Broker		

## 12) Details of account with Depository Participant (DP):

Name of the Depository (tick whichever is applicable)	[] NSDL	[]CDSL	
Name of the Depository Participant (DP)			
DP ID No.			
Client ID with the DP			

# 13) Eligible Shareholder(s) Details:

Particulars	Sole/First Shareholder	Joint Holder 1 (if any)	Joint Holder 2 (if any)	Joint Holder 3 (if any)
Name(s) in Full				
Signature(s)*				
PAN				
Address of the Sole/First Shareholder			•	
Telephone No. and E-mail ID of the Sole / First Shareholder				

\* Corporate must affix Rubber Stamp and sign under valid authority. The relevant corporate authorisation should be enclosed with the application form submitted.

### 14) Applicable for all non-resident shareholders only:

- I / We, being a Non-Resident Shareholder, agree to obtain and submit all necessary approvals, if any and to the extent required from the concerned authorities including approvals from the Reserve Bank of India ("RBI") under Foreign Exchange Management Act, 1999 and the Foreign Exchange Management (Transfer or Issue of Security by a Person Resident Outside India) Regulations, 2017, as amended (the "FEMA Regulations") and the rules and regulations framed there under and any other rules and regulations, for tendering Ordinary Shares in the Buy-Back, and also undertake to comply with the reporting requirements, if applicable, under the FEMA Regulations and any other rules, regulations and guidelines, in regard to remittance of funds outside India.
- I / We undertake to indemnify the Company if any tax demand is raised on the Company on account of gains arising to me / us on Ordinary Shares offered in Buy-Back. I / We also undertake to provide the Company, the relevant details in respect of the taxability / non-taxability of the proceeds arising on Buy-Back of Ordinary Shares by the Company, copy of tax return filed in India, evidence of tax paid, if any, whenever called for. I / We agree to pay applicable taxes on Buy-Back in India and file tax return in consultation with our custodians / authorized dealers / tax advisors appropriately.
- 15) This Tender Form has to be read along with the Letter of Offer and is subject to the terms and conditions mentioned in the Letter of Offer and this Tender Form.

### Instructions:

- 1. The Buy-Back Offer will open on Thursday, June 20, 2024 and close on Wednesday, June 26, 2024.
- 2. In case of Eligible Shareholders holding and tendering ordinary shares in demat form, submission of Tender Form and TRS is not required, Eligible Shareholders who desire to Tender their Ordinary Shares in the dematerialized form under the Buy-Back would have to do so through their respective Stock Broker by indicating the details of Ordinary Shares they intend to Tender under the Buy-Back.
- 3. The shares tendered in the Buy-Back shall be rejected if (i) the Shareholder is not an Eligible Shareholder of the Company as on the Record Date; or (ii) there is a name mismatch in the dematerialised account of the Shareholder / Folio No. and PAN; or (iii) receipt of the completed Tender Form and other documents but non-receipt of Ordinary Shares in the special account of the Clearing Corporation; or (iv) a non-receipt of valid bid in the exchange bidding system.
- 4. The Company will not accept any Ordinary Shares offered in the Buy-Back which are under any restraint order of a court for transfer / sale of such Ordinary Shares.
- 5. In case any registered entity that has merged with another entity and the merger has been approved and has come into effect but the process of getting the successor company as the registered Shareholder is still incomplete, then such entity along with the Tender Form should file a copy of the following documents: (i) Approval from the appropriate authority for such merger; (ii) The scheme of merger; and (iii) The requisite form filed with MCA intimating the merger.
- 6. The Eligible Shareholders will have to ensure that they keep the DP Account active and unblocked to receive credit in case of return of Ordinary Shares due to rejection or due to the Buy-Back being on a proportionate basis in terms of the ratio of Buy-Back, in accordance with the Buy-Back Regulations.
- 7. In case of non-receipt of the Letter of Offer, Eligible Shareholders holding Ordinary Shares may participate in the Buy-Back by providing their application in plain paper in writing signed by all Eligible Shareholders (in case of joint holding), stating name and address of the Eligible Shareholder(s), number of Ordinary Shares held as on the Record Date, Client ID number, DP Name, Depository Name, DP ID, Beneficiary A/c number and number of Ordinary Shares tendered for the Buy-Back.
- 8. Eligible Shareholders to whom the Buy-Back offer is made are free to Tender Ordinary Shares to the extent of their Buy-Back Entitlement in whole or in part or in excess of their Buy-Back Entitlement, but not exceeding their holding as on the Record Date.
- 9. For the procedure to be followed by Eligible Shareholders for Tendering in the Buy-Back, please refer to the Letter of Offer.
- 10. All documents sent by Shareholders will be at their own risk. Eligible Shareholders of the Company are advised to safeguard adequately their interests in this regard.
- 11. By agreeing to participate in the Buy-Back, each Eligible Shareholder (including the non-resident shareholders) undertakes to complete all relevant regulatory / statutory filings and compliances to be made under applicable law, including filing of Form FC-TRS. Further, by agreeing to participate in the Buy-Back, each Eligible Shareholder hereby (a) authorises the Company to take all necessary action, solely to the extent required, and if necessary, for making any regulatory / statutory filings and compliances on behalf of such Shareholder; and (b) undertakes to provide requisite assistance to the Company for making any such regulatory / statutory filings and compliances.

All capitalised items not defined herein shall have the meaning ascribed to them in the Letter of Offer.

ALL FUTURE CORRESPONDENCE IN CONNECTION WITH THIS BUY-BACK OFFER SHOULD BE ADDRESSED TO THE REGISTRAR TO THE BUY-BACK I.E. MAHESHWARI DATAMATICS PRIVATE LIMITED, QUOTING YOUR CLIENT ID & DP ID.

------ (Tear along this line) ------

INVESTOR SERVICE CENTRE, CHEVIOT COMPANY LIMITED - BUY-BACK OFFER 2024 MAHESHWARI DATAMATICS PRIVATE LIMITED

CIN: U20221WB1982PTC034886, SEBI REGN No.: INR000000353

Contact Person: Mr. S. K. Chaubey

Address: 23, R.N. Mukherjee Road (5th Floor), Kolkata-700001

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